

Portfolio Manager

Business Unit : *Portfolios – Discretionary Mandates*
Title : *Portfolio Manager*
Location : *Geneva*
Job Reference : *PM-GVA*

About us

Symbiotics is an investment company specialized in emerging, sustainable and inclusive finance which offers market research, investment advisory and asset management services. It is a regulated asset manager of collective investment schemes by FINMA, the Swiss Financial Market Supervisory Authority and has an advisory license from the FCA, the Financial Conduct Authority in the UK. The company is headquartered in Geneva, with offices in Zurich, London, Mexico City, Singapore and Cape Town. Since 2004, Symbiotics has invested over USD 4 billion in close to 400 microfinance institutions in more than 75 emerging or frontier markets, working with more than 30 investment funds and many institutional investors.

We are looking for:

A Portfolio Manager who will be in charge of managing and developing unlisted debt impact funds in Emerging and Frontier Markets.

The position is based in our Head office in Geneva, with reporting line to the Head Discretionary Mandates.

We offer a dynamic work environment in a growing industry and an opportunity to work in the social investment space with a for-profit company.

Job Description:

- Develop and execute long-term strategic and annual tactical plans to meet portfolio objectives
- Recommend appropriate allocation of fixed income investment assets within policy targets and risk/return objectives.
- Participate in the investment screening, selection and decision process
- Monitor and measure the investments performance
- Coordinate the funds' middle office activities with external and internal stakeholders
- Participate in ad-hoc **unit** projects
- Assist client relationship team in preparing reporting materials

Skills/qualifications/experience:

We are looking for a person who is organized, mature, and able to work in a dynamic and challenging environment, with strong interest in impact investment in emerging and frontier markets and a good

understanding of the specifics of alternative investments. The position requires the following qualifications:

- 8+ years of professional experience in portfolio management
- Highly motivated self-started with a strong work ethic and a high degree of integrity
- Strong analytic and quantitative skills; good understanding of capital markets, with emphasis on private debt investments
- Proactive and able to work independently in a fast-paced environment
- Strong proficiency in Excel, Bloomberg, Capital IQ
- Solid interpersonal, communicative and presentation skills
- Fluent English and French; Spanish and German an asset
- MBA/CFA/CIIA or equivalent professional qualification
- Valid work permit for Switzerland

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<https://symbiotics.workable.com/jobs/691457/candidates/new>